

Southgate City Council Agenda

Council Chambers

14400 Dix-Toledo Rd., Southgate, Michigan 48195

Wednesday April 1, 2026

6:30pm Work Study Session

1. Officials Reports
2. Discussion of Agenda Items

7:00 pm Regular Meeting

Pledge of Allegiance

Roll Call: Ayres-Reiss, Gawlik, George, Graziani, Kuspa, Price, Rauch

Minutes:

1. Work Study Meeting Minutes dated March 18, 2026
2. Regular City Council Meeting Minutes dated March 18, 2026

Scheduled Persons in the Audience:

Consideration of Bids:

Scheduled Hearings:

Communications "A"

- | | |
|---|---------|
| 1. Letter from Mayor; Re: Purchase of Replacement Transformer (Waiver of Bid) | Page 5 |
| 2. Letter from Mayor; Re: Purchase of Engineer Wood Fibers for Parks (Waiver of Bid) | Page 9 |
| 3. Letter from Mayor; Re: Eureka & Barberry Water Main Isolation (Waiver of Bid) | Page 14 |
| 4. Letter from Mayor; Re: Purchase of K-9 (Waiver of Bid) | Page 19 |
| 5. Memo from Administrator; Re: Approval of Additional Invoice for Emergency Electrical Repairs | Page 24 |

Communications "B" – (Receive and File):

- | | |
|---|---------|
| 1. Letter from Mayor; Re: Appointments to Water Board | Page 26 |
| 2. Letter from Mayor; Re: Appointments to Parks & Recreation Commission | Page 27 |

Ordinances:

- | | |
|---|---------|
| 1. Memo from Administrator; Re: First Reading – Rezoning of 15748 Fort Street | Page 28 |
|---|---------|

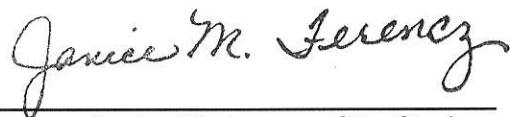
Old Business:

New Business:

Unscheduled Persons in the Audience:

Claims & Accounts: **Warrant #1542 \$1,883,400.77**

Adjournment:



Janice M. Ferencz, City Clerk

City Council

Work Study Session

March 18, 2026

An Informal Meeting of the Council of the City of Southgate was held on March 18, 2026 at 6:30 P.M. and called to order by Council President Zoey Kuspa.

Present: Priscilla Ayres-Reiss, Edward Gawlik, Jr., Karen George, Christian Graziani, Zoey Kuspa, Adriene Price, Phil Rauch

Absent:

Also Present: Mayor Joseph G. Kuspa, City Attorney Edward Zelenak, City Administrator Daniel Marsh, Assistant City Administrator/Finance Director Doug Drysdale, City Clerk Janice Ferencz, City Treasurer Chris Rollet, City Engineer John Hennessey, Police Chief Mark Mydlarz, Deputy Chief Brent Newsted, Fire Chief Justin Graves, DPS Director Kevin Anderson, Recreation Director Julie Goddard, Building Director Tim Leach

Mayor Kuspa honored the 2026 graduating class of the Citizen Public Safety Academy.

Discussed the following agenda items:

- Request for Distribution of Revised City Master Plan
- Resolution for Approval of CDBG-DR Section 3 Policy
- Street Improvement Millage Renewal Resolution
- Purchase of Replacement Domain Controller Server-Waiver of Bid
- Renewal of Asset Management Software-Waiver of Bid
- Renewal of Printer Lease and Service Contract-Waiver of Bid
- Security Awareness Training Subscription-Waiver of Bid
- Ordinance 26-1052 (Codification of 2025 Ordinances)
- Appointments to Library Commission
- Resolution Opposing Zoning Preemption Legislation
- Appointments to Water Board (Receive & File)
- Appointments to Public Safety Commission (Receive & File)

This meeting ended at 6:55 p.m.

City of Southgate

Regular City Council Meeting

March 18, 2026

A Regular Meeting of the Council of the City of Southgate was held on Wednesday, March 18, 2026 in the Southgate City Hall Council Chambers and was called to order at 7:00 PM by Council President Zoey Kuspa.

This meeting began with the Pledge of Allegiance.

Present: Priscilla Ayres-Reiss, Edward Gawlik, Jr., Karen George, Christian Graziani, Zoey Kuspa, Adriene Price, Phil Rauch
Absent:

Also Present: Mayor Joseph G. Kuspa, City Attorney Edward Zelenak, City Administrator Daniel Marsh, Assistant City Administrator/Finance Director Doug Drysdale, City Clerk Janice Ferencz, City Treasurer Chris Rollet, City Engineer John Hennessey, Police Chief Mark Mydlarz, Deputy Chief Brent Newsted, Fire Chief Justin Graves, DPS Director Kevin Anderson, Recreation Director Julie Goddard, Building Director Tim Leach

Minutes:

Moved by George, supported Ayres-Reiss, RESOLVED, that the minutes of the City Council Work Study Session dated March 4, 2026 be approved as presented. Motion carried unanimously.

Moved by Rauch, supported by George, RESOLVED, that the minutes of the Regular City Council Meeting dated March 4, 2026 be approved as presented. Motion carried unanimously.

Communications "A":

1. Memo from Administrator; Re: Request for Distribution of Revised City Master Plan moved by Gawlik, supported by Ayres-Reiss, THAT the Southgate City Council approve the distribution of the 2026 Southgate Master Plan Draft for the required 63-day review period to surrounding municipalities and stakeholders as identified by Michigan Planning Enabling Act. Motion carried unanimously.
2. Memo from Administrator; Re: Resolution for Approval of CDBG-DR Section 3 Policy moved by Rauch, supported by Price, THAT the Southgate City Council adopt the attached City of Southgate, Sanitary Sewer Lining Project Section 3 Policy as required by the Michigan Economic Development Corporation for projects funded with CDBG-DR. Motion carried unanimously.
3. Memo from Administrator; Re: Street Improvement Millage Renewal Resolution moved by Price, supported by Rauch, THAT the Southgate City Council adopt a resolution to allow the proposed City of Southgate Street Improvement Millage renewal wording to appear on the August 4, 2026 Election Ballot. Motion carried unanimously.
4. Letter from Mayor; Re: Purchase of Replacement Domain Controller Server (Waiver of Bid) moved by George, supported by Gawlik, THAT the Southgate City Council waive the city bid process and approve the purchase of a replacement domain controller server from Dell Marketing LP in the amount of \$10,928.33, under the MiDeal Extended Purchasing Program. Motion carried unanimously.
5. Letter from Mayor; Re: Renewal of Asset Management Software (Waiver of Bid) moved by Gawlik, supported by Ayres-Reiss, THAT the Southgate City Council waive the city bid process and approve the renewal of the Cloud Services – Asset Essentials Professional Plus subscription service from Brightly Software, Inc (Raleigh, NC) in the amount of \$9,376.03 for the period July 1, 2026 through June 30, 2027. Motion carried unanimously.

Regular City Council Meeting March 18, 2026

6. Letter from Mayor; Re: Renewal of Printer Lease and Service Contract (Waiver of Bid) moved by Ayres-Reiss, supported by Gawlik, THAT the Southgate City Council waive the city bid process and approve the renewal of the printer lease and service contract with Xerox Business Solutions (Chicago, IL) in the amount of \$3,247.79 per month for a term of sixty (60) months, under the State of Michigan MiDeal contract #180000000367. Motion carried unanimously.
7. Letter from Mayor; Re: Security Awareness Training Subscription (Waiver of Bid) moved by Rauch, supported by George, THAT the Southgate City Council waive the city bid process and approve the renewal of the KnowBe4 Security Awareness Training subscription with Dewpoint LLC for a three-year term of May 23, 2026 through May 22, 2029, in the total amount of \$8,603.10. Motion carried unanimously.
8. Memo from City Clerk; Re: Ordinance 26-1052 (Codification of 2025 Ordinances) moved by Gawlik, supported by Ayres-Reiss, THAT the Southgate City Council approve the draft of Ordinance 26-1052 enacting and adopting the 2025 supplement to the code of ordinances for the City of Southgate. Motion carried unanimously.
9. Letter from Mayor; Re: Appointments to Library Commission moved by George, supported by Rauch, THAT the Southgate City Council concur with the Mayor's Appointments of Mary Lamos & Miranda Wieman to the Library Commission with a term expiring April 2029. Motion carried unanimously.
10. Memo to Administrator; Re: Resolution Opposing Zoning Preemption Legislation moved by Rauch, supported by Ayres-Reiss, THAT the Southgate City Council approve the attached resolution that opposes House Bills 5529 through 5532 and 5581-5585. Motion carried unanimously.

Communications "B": (Receive & File)

1. Letter from Mayor; Re: Appointments to Water Board & Letter from Mayor; Re: Appointments to Public Safety Commission moved by George, supported by Rauch, RESOLVED THAT the Southgate City Council receive and file the Letter from the Mayor appointing Andrew Stephan, Ben Patton, Peter Potoski & Dan Brooks to the Water Board expiring April 2028 and the Letter from the Mayor appointing Ed Sukel, Robert Hines, Norm Loveday, Paul Knott, Robert Beaver & Greg Hass to the Public Safety Commission expiring April 2028. Motion carried unanimously.

Claims and Accounts:

Moved by Rauch, supported by George, RESOLVED, that Claims and Accounts be paid as outlined on Warrant #1541 for \$4,733,958.92. Motion carried unanimously.

Adjournment:

Moved by Ayres-Reiss, supported by Gawlik, RESOLVED THAT this Regular Meeting of the Southgate City Council be adjourned at 7:15 P.M. Motion carried unanimously.

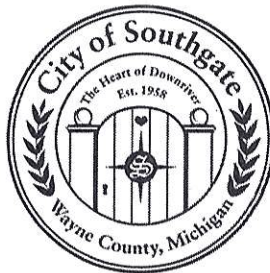
Zoey Kuspa
Council President

Janice M. Ferencz
City Clerk

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President

CHRISTIAN GRAZIANI

KAREN E. GEORGE

PRISCILLA AYRES-REISS

PHILLIP J. RAUCH

ADRIENE PRICE

ED GAWLIK JR.

March 26, 2026

To the Honorable
City Council
Southgate, Michigan 48195

Re: Approve Quote for Replacement of Transformer **(WAIVER OF BID)**

Ladies and Gentlemen:

It is recommended by the DPS Director and I concur with his recommendation to waive the bid process and approve the quote for replacement transformer located behind the police station from Riney Electric, the city's approved electrical contractor, in the amount of \$63,879.00. The transformer services the Public Safety Department.

Funds are available in the General Fund Budget.

Your favorable consideration of this matter is requested.

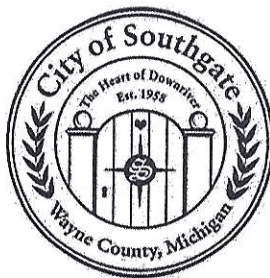
Sincerely,

Joseph G. Kuspa
Mayor

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President

CHRISTIAN GRAZIANI

KAREN E. GEORGE

PRISCILLA AYRES-REISS

PHILLIP J. RAUCH

ADRIENE PRICE

ED GAWLIK JR.

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Douglas Drysdale, Assistant City Administrator / Finance Director *DWD*

DATE: March 26, 2026

RE: Approve Quote for Replacement of Transformer (Waiver of Bid)

I have reviewed the above with the DPS Director and concur with his recommendation to waive the city bid process and approve the quote from Riney Electric (Wyandotte MI) for the replacement of a transformer in the amount of \$63,879.00. This transformer is located behind the police station and services the Public Safety department. Riney Electric is the city-approved electrical contractor.

Adequate funds are available in the General Fund budget.

Proposed Motion

Waive the city bid process and approve the quote from Riney Electric for the replacement of a transformer in the amount of \$63,879.00.



DEPARTMENT OF PUBLIC SERVICES

14719 Schafer Court· Southgate, Michigan 48195
Ph: (734) 258-3074· Fax: (734) 246-1333

Memorandum

To: The Honorable Mayor and Members of City Council
From: Phil Ferro, DPS Director
Date: March 26th, 2026
Re: Request for Waiver of Bid

The Department of Public Services is requesting a bid waiver in the amount of \$63,879.00, to remove the 750 KVA transformer and install a new transformer. Riney Electric has confirmed the old transformer is in need of removal due to leaking oil. Riney Electric is our current electrical repair contract and have knowledge of electrical infrastructure of the City complex.

I recommend the City waive the bid process for the removal and installation of a transformer. I respectfully request this item be placed on the City Council agenda for the next meeting, for purposes of bid waiver and purchase approval.

If you have any questions, please contact me. I would appreciate your favorable consideration of this request.

Phil Ferro
DPS Director

PF/em

Riney Electric

1458 Fort St
Wyandotte, MI 48192 USA
(734) 281-6311
rineyelectric@gmail.com

**Estimate****ADDRESS**

City of Southgate
14719 Schaefer Court
Southgate 48195

ESTIMATE
DATE

1036
03/19/2026

PROJECT

City of Southgate

	DESCRIPTION	AMOUNT
Estimate	Electrical Installation to Include: Provide and Install the Following... 750 KVA Transformer behind Police Station due to Existing one leaking oil. Disposal of Existing Transformer to Licensed Environmental Waste Company. (3) Year Warranty. Reconnect Existing Wiring to New Transformer. This Price is for normal work hour shutdown.	63,879.00
TOTAL		\$63,879.00

Accepted By

Accepted Date

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President

CHRISTIAN GRAZIANI

KAREN E. GEORGE

PRISCILLA AYRES-REISS

PHILLIP J. RAUCH

ADRIENE PRICE

ED GAWLIK JR.

March 26, 2026

To the Honorable
City Council
Southgate, Michigan 48195

Re: Approve Purchase of Engineered Wood Fibers for Parks **(WAIVER OF BID)**

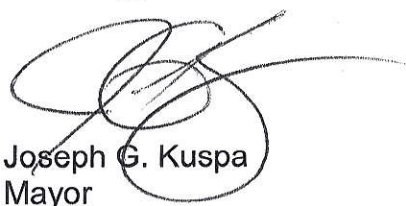
Ladies and Gentlemen:

It is recommended by the Parks and Recreation Director and I concur with her recommendation to waive the bid process and approve the purchase of Engineered Wood Fibers from Penchura, LLC., Brighton, Michigan in the amount of \$11,524.00. This purchase will cover both Kiwanis Park and Cobb Park.

Funds are available in the Parks & Recreation Millage fund.

Your favorable consideration of this matter is requested.

Sincerely,



Joseph G. Kuspa
Mayor

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President

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KAREN E. GEORGE

PRISCILLA AYRES-REISS

PHILLIP J. RAUCH

ADRIENE PRICE

ED GAWLIK JR.

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Douglas Drysdale, Assistant City Administrator / Finance Director *DWD*

DATE: March 26, 2026

RE: Approve Purchase of Engineered Wood Fibers for Parks (**Waiver of Bid**)

I have reviewed the above with the Parks & Recreation Director and concur with her recommendation to waive the city bid process and approve the purchase of Engineered Wood Fibers (EWF) from Penchura LLC (Brighton MI) in the amount of \$11,524.00. This purchase will cover both Kiwanis Park and Cobb Park.

Adequate funds are available in the Parks & Recreation Millage Fund budget.

Proposed Motion

Waive the city bid process and approve the purchase of Engineered Wood Fibers (EWF) from Penchura LLC in the amount of \$11,524.00 for Kiwanis Park and Cobb Park.

Southgate Michigan

PARKS & REC

14700 Reaume Parkway—Southgate, MI 48195 (734)258-3035

To: Dan Marsh, City Administrator
From: Julie Goddard, Parks & Recreation Director
Date: April 1st, 2026
Re: Kiwanis & Cobb Park Playground - Engineered Wood Fiber

The Engineered Wood Fibers (EWF) at both Kiwanis and Cobb Park are in need of replacement underneath the playgrounds.

About every other year, a quick replenish is added to each of our parks, but after three years they need a replacement to prevent settling and ensure current safety compliance is met.

I met at all our parks recently with our Penchura playground rep to check the levels of the EWF, and Kiwanis and Cobb are at their three year mark for a replacement.

It is my recommendation that we waive the bid and award the Engineered Wood Fibers supplies and installation to Penchura, LLC., of Brighton, Michigan in the amount of \$5,848.00 for Kiwanis Park and \$5,676.00 for Cobb Park.

Penchura has been the vendor/supplier for all of our new parks and installer of any EWF that we have needed over past 8 years.

There are sufficient funds to cover the total amount of \$11,524.00 in the Parks and Recreation Millage.

I appreciate your consideration in this matter.

Respectfully Submitted,



Julie Goddard
Parks & Recreation



Proposal

Date	Project #
3/23/2026	26-333

Bill To
City of Southgate Parks & Recreation
14400 Dix-Toledo Highway
Southgate, MI 48195
United States

Ship To

Southgate Kiwanis Park

Customer Contact	Customer Phone	Customer Fax	Terms	P.O. No.	Rep
Julie Goddard	(734) 258-3032		Net 30		JRS

Item	Description	Qty	Weight	Price	Total
EWf-I	Kiwanis- 6" Compacted Engineered Wood Fiber -Supplied & Installed - Safety Surfacing	136		43.00	5,848.00

Delivery contact name and number: _____

Total **\$5,848.00**

889 S. Old US 23, Brighton, MI 48114
Office: (810) 229-6245 Fax: (810) 229-6256 Toll Free: (888) 778-7529



Make all P.O.s, Contracts, and Checks to:
Penchura, L.L.C.
889 S. Old US 23
Brighton, MI 48114

Proposal

Date	Project #
3/23/2026	26-335

Bill To
City of Southgate Parks & Recreation
14400 Dix-Toledo Highway
Southgate, MI 48195
United States

Ship To

Southgate Cobb Park

Customer Contact	Customer Phone	Customer Fax	Terms	P.O. No.	Rep
Julie Goddard	(734) 258-3032		Net 30		JRS

Item	Description	Qty	Weight	Price	Total
EWI-I	Cobb- 6" Compacted Engineered Wood Fiber -Supplied & Installed - Safety Surfacing	132		43.00	5,676.00

Proposal good for 30 days.

Ship Via: common carrier

Delivery contact name and number: _____

Customer signature below constitutes a purchase order.

Subtotal	\$5,676.00
Sales Tax (0.0%)	\$0.00
Total	\$5,676.00

Credit Card fee of 3% on all payments using a CC.

AMX fee of 5% on all payments using AMX

889 S. Old US 23, Brighton, MI 48114
Office: (810) 229-6245 Fax: (810) 229-6256 Toll Free: (888) 778-7529

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
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PHILLIP J. RAUCH

ADRIENE PRICE

ED GAWLIK JR.

March 26, 2026

To the Honorable
City Council
Southgate, Michigan 48195

Re: Approve Quote for Eureka Rd. and Barberry Street Water Main Isolation
(WAIVER OF BID)

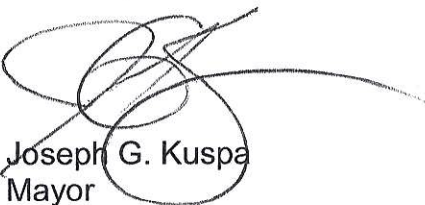
Ladies and Gentlemen:

It is recommended by the City Engineer and I concur with his recommendation to waive the bid process and approve the quote from R.J.&J. Enterprises, South Rockwood, Michigan for the Eureka Road and Barberry Street water main isolation in the amount of \$41,500, plus a 10% contingency in the amount of \$4,155.00 for a total amount of \$45,705.00.

Funds are available in the Southgate Wyandotte O&M Fund Budget.

Your favorable consideration of this matter is requested.

Sincerely,


Joseph G. Kuspa
Mayor

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President

CHRISTIAN GRAZIANI

KAREN E. GEORGE

PRISCILLA AYRES-REISS

PHILLIP J. RAUCH

ADRIENE PRICE

ED GAWLIK JR.

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Douglas Drysdale, Assistant City Administrator / Finance Director *DWD*

DATE: March 26, 2026

RE: Approve Quote for Eureka Rd & Barberry Street Water Main Isolation (**Waiver of Bid**)

I have reviewed the above with the City Engineer and concur with his recommendation to waive the city bid process and approve the quote from R.J. & J. Enterprises (South Rockwood MI) for the Eureka Road / Barberry Street water main isolation in the amount of \$41,550.00, plus a 10% contingency in the amount of \$4,155.00, for a total amount of \$45,705.00.

Adequate funds are available in the Southgate-Wyandotte O&M Fund budget.

Proposed Motion

Waive the city bid process and approve the quote from R.J. & J. Enterprises for the Eureka Road / Barberry Street water main isolation in the amount of \$41,550.00, plus a 10% contingency in the amount of \$4,155.00, for a total amount of \$45,705.00.



March 25, 2026

Mr. Dan Marsh, City Administrator
City of Southgate
14400 Dix-Toledo Highway
Southgate, Michigan 48195

**Re: Eureka & Barberry Water Main Isolation
Request for Waiver of Bid
City of Southgate
Hennessey Project No. 11106**

Dear Mr. Marsh:

Hennessey Engineers has solicited quotes from three (3) contractors to perform water main isolation work on the south side of Eureka Road at Barberry Street. Enclosed are copies of the three (3) quotes.

Our office has reviewed the three (3) quotes received and, in summary, the quotes received are as follows:

<u>Contractor</u>	<u>Quote</u>
• R.J. & J. Enterprises	\$41,550.00
• RVP Construction	\$48,775.00
• DVM Utilities	\$84,000.00

This work is for isolating the city's existing 8-inch water main on the south side of Eureka Road at Barberry Street. The work will consist of cutting in two (2) new 8-inch gate valves & wells with 20 linear feet of new 8-inch PVC water main pipe, two (2) 45-degree horizontal bends with caps and thrust blocks. This work is for clearance of the proposed construction of a 20-foot diameter shaft over the 13-foot diameter Eureka Tunnel. Hennessey Engineers anticipates two (2) days to perform the water main isolation work.

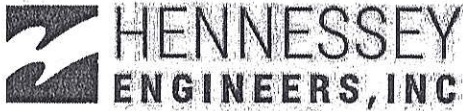
Hennessey Engineers has worked with R.J. & J. Enterprises on many water main projects in the past in Southgate and other communities. We find that R.J. & J. Enterprises is more than capable of completing this work for the City of Southgate.

Therefore, based on the three (3) quotes received, it is our office's recommendation to waive the bidding procedure and award this water main work to R.J. & J. Enterprises of South Rockwood, Michigan, in the amount of \$45,705.00 including a ten percent (10%) contingency.

4500 Greenfield Boulevard, Suite 100, Southgate, MI 48195 • TEL 734 282-1800 • FAX 734 282-8500 • WWW.HENNESSEY-ENG.COM

Engineering
for Results

page 16



If you have any questions or need additional information, please do not hesitate to contact me.

Very Truly Yours,

HENNESSEY ENGINEERS, INC

A handwritten signature in dark ink, appearing to read 'John M. Miller', is written over the printed name.

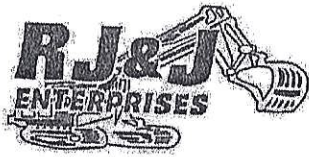
John M. Miller

Project / Construction Manager

Enclosure

cc: Honorable Mayor Joseph Kuspa, City of Southgate
Honorable City Council Members, City of Southgate
Doug Drysdale, Assistant City Administrator / Finance Director
Phil Ferro, Director of Public Services, City of Southgate
Rich Greenhill, Water System Supervisor, City of Southgate
Nick Yuvan, P.E., Project Manager, Hennessey Engineers, Inc.
Michael Orlando, Project Engineer, Hennessey Engineers, Inc.
John J. Hennessey, P.E., Vice-President, Hennessey Engineers, Inc.

File B.3



Randy Taylor
President

GENERAL CONTRACTING
EXCAVATING DEMOLITION *UNDERGROUND UTILITIES*
10229 N. DIXIE HIGHWAY *SOUTH ROCKWOOD, MI 48179
PH (313) 218-5201 FX (734) 586-2198 EMAIL: rjenterprisesinc@outlook.com
Website: rjenterprisesinc.net

March 13, 2026

City of Southgate
RE: Eureka Road and Barberry Ave
ATTN: John Miller

As requested, I have included the following quote for your review. If you have any questions or would like to discuss, please feel free to contact me on my direct line at (313) 218-5201.

Quote

Excavate East side of Barberry, locate main & install GV&W. Approximately 14Lft of 8" C909, 45° bend and cap & thrust.

Excavate on West side of Barberry, locate main, demo existing GV&W. Install new GV&W. Approximately 14Lft of 8" C909, 45° bend and cap & thrust.

2-Install GV&W-\$12,700.00 Each
1-Demo GV&W-\$4,200.00 Each
Install 25Lft of 8" C909 pipe-\$310.00 per Lft.
2-Install 45° bends-\$1,090.00 Each
2-Cap & Thrust-\$1,010.00 Each

Total \$41,550.00

**** Notes:**

The above quote does not include, and RJ&J Enterprises does not assume any responsibility for: Any engineering and/or surveying that may be required, testing, plotting, restoration, traffic control, permit fees, obtaining permission for access to work area, removal of objects or materials in work area, obtaining proper easements to complete work, de-watering, by-pass pumping, damage to county, local, and/or private roadways, damage to any private or public property outside the project area, any item(s) that are not included or shown in original bidding documents and/or documents, damages due to loss of water service and/or operating pressures. RJ&J Enterprises practices and adheres to all safety laws and regulations in order to ensure a safe and healthy work area & environment. Thank you for allowing us to provide you with this bid quote.

Sincerely,

Randy Taylor

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President

CHRISTIAN GRAZIANI

KAREN E. GEORGE

PRISCILLA AYRES-REISS

PHILLIP J. RAUCH

ADRIENE PRICE

ED GAWLIK JR.

March 26, 2026

To the Honorable
City Council
Southgate, Michigan 48195

Re: Approve Purchase of Police K-9 Animal **(WAIVER OF BID)**

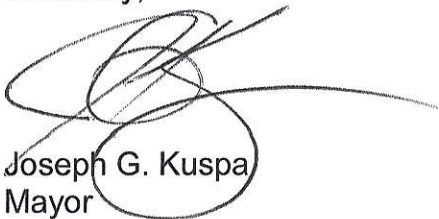
Ladies and Gentlemen:

It is recommended by the Police Chief and I concur with his recommendation to waive the bid process and approve the purchase of a K-9 animal, along with the necessary training and equipment, from K9 Academy Training Facility, Taylor, Michigan, in the amount of \$14,100.00.

Funds for this purchase may come from a potential donor; in the event this does not occur, funds are available in the Federal Forfeiture Fund.

Your favorable consideration of this matter is requested.

Sincerely,

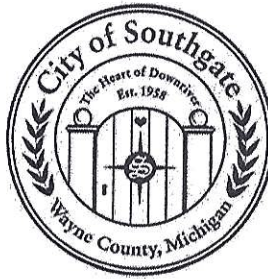


Joseph G. Kuspa
Mayor

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President

CHRISTIAN GRAZIANI

KAREN E. GEORGE

PRISCILLA AYRES-REISS

PHILLIP J. RAUCH

ADRIENE PRICE

ED GAWLIK JR.

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Douglas Drysdale, Assistant City Administrator / Finance Director *DWD*

DATE: March 26, 2026

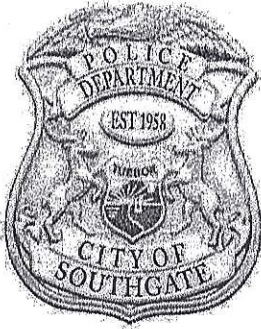
RE: Recommendation for Purchase of Police K9 Animal (Waiver of Bid)

I have reviewed the above with the Police Chief and concur with his recommendation to waive the city bid process and approve the purchase of a police K9 animal, along with the necessary training and equipment, from K9 Academy Training Facility (Taylor MI) in the amount of \$14,100.00.

Funds for this purchase may come from a potential donor; in the event this does not occur, funds are available in the Federal Forfeiture Fund.

Proposed Motion

Waive the city bid process and approve the purchase of a police K9 animal, along with the necessary training and equipment, from K9 Academy Training Facility in the amount of \$14,100.00.



SOUTHGATE POLICE DEPARTMENT MEMO

To: Honorable Mayor Kuspa
From: Mark A. Mydlarz, Chief of Police
Re: Request for Waiver of bid/Purchase approval

Date: March 16th, 2026

Dear Mayor Kuspa,

Our current K9 handler Sgt. Wasiukanis was recently promoted to the rank of Sergeant in October 2025. With this promotion, Sgt. Wasiukanis' responsibilities have expanded which limits his ability to deploy his K9 partner in certain situations. Additionally, looking ahead Sgt. Wasiukanis could have further promotional or lateral transfer opportunities in the next year or less.

Training and certifying new K9 team takes three to four months before the team is ready for operational deployment in the field. We have been in contact with Terry Foley from K9 Academy Training which has been our K9 training provider since the inception of our K9 program in 1996. Mr. Foley will be starting a new K9 handler class the week of April 12th, 2026.

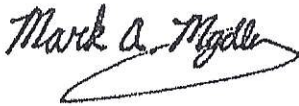
In the interest of succession planning I would recommend purchasing a new police dog so we do not experience a lapse when Sgt. Wasiukanis is promoted or current K9 Recon is retired. Acquiring and training a successor K9 team will ensure a seamless transition of operational capability and further allow Sgt. Wasiukanis to assist and mentor the new K9 team. The police administration has selected Officer Adam Willinger as our next K9 Officer.

Mr. Foley has provided us a purchase proposal which includes the purchase of a new police K9 German Shepherd from Von der Haus Kennels in the amount of \$9,000. The proposal also includes a \$4,500 Initial Training Fee for Officer Willinger and the K9, and a \$600 cost for all equipment for the new dog. The equipment consists of a crate, leashes, muzzle, toy reward, dog dishes, tracking harness, vehicle water bowl and curriculum book. The total cost for the training, new dog, and equipment will be \$14,100.00.

We are currently in the process of talking with a potential donor to fund this purchase. However, if we do not secure donor funding we do have adequate funding in our Federal Forfeiture funds to cover this purchase. The purchase falls within the guidelines that govern these funds.

It is my recommendation that the purchase of our new K9 dog, the training, and the necessary equipment be awarded to the K9 Academy Training Facility, located at 24800 Hayes St, Taylor, Michigan 48180 in the amount of \$14,100.00. With your concurrence, I respectfully request this item be placed on the City Council's agenda for the meeting scheduled on April 1st, 2026 for the purposes of a waiver of bid request and purchase approval.

Sincerely,

A handwritten signature in cursive script that reads "Mark A. Mydlarz". The signature is written in dark ink and includes a long, sweeping horizontal stroke at the end.

Mark A. Mydlarz
Chief of Police

K9 ACADEMY TRAINING FACILITY

24800 Hayes St
Taylor, MI 48180
(313)291-2780
EIN 61-1469629

March 7, 2026

INVOICE 26-055

TRAINING FEES

INITIAL TRAINING FEE: \$4,500.00 per Team
MAINTENANCE TRAINING FEE: Included for first year.
START DATE: April 13, 2026

EQUIPMENT

All equipment as per proposal including crate, leashes, collars, muzzle, toy reward, dog dishes,
tracking harness, vehicle water bowl and curriculum book. \$600.00

1-green German Shepherd from Von der Haus Kennels \$9,000.00
(Price subject to change per Importer)

TRAINING TOTAL: \$4,500.00
EQUIPMENT TOTAL: \$600.00
K9 TOTAL: \$9,000.00

\$14,100.00

TOTAL:

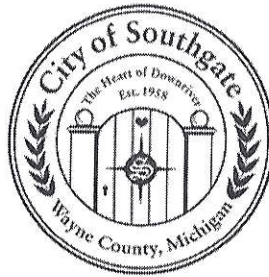
THIS INVOICE IS FOR THE SOUTHGATE POLICE DEPARTMENT
START UP FOR NEW FULL SERVICE K9 TEAM

PLEASE MAKE CHECK PAYABLE TO:
K9 ATF

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

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ADRIENE PRICE

ED GAWLIK JR.

Memorandum

To: Honorable City Council Members

From: Dan Marsh, City Administrator

Date: March 27, 2026

Re: Approval of Additional Invoice for Emergency Electrical Repairs

The City is in receipt of an additional invoice related to the emergency repair of an underground power line that services the public safety buildings. The invoice is for work provided by Riney Electric, the City's contractor for electrical repairs, related to the emergency repair. This work was done prior to the work performed by Douglas Electric and involved the replacement of an existing small 45 KVA step down transformer located inside the Police Station electrical closet.

The total cost of the invoice is \$6,036.25. These costs are eligible for reimbursement as part of the City's insurance claim associated with the emergency repair.

Adequate funds are available in the General Fund.

If you have any questions please contact me.

Proposed Motion: To approve the emergency purchase and installation of a 45 KVA Transformer from Riney Electric (Wyandotte, MI), the City's electrical repairs contractor, in the amount of \$6,036.25

1459 Fort St
Wyandotte, MI 48192
(734) 281-6311
rineyelectric@gmail.com



BILL TO

City of Southgate
14719 Schaefer Court
Southgate 48195

INVOICE # 5280

DATE 02/17/2026

PROJECT

Southgate Police & Fire Dept.

SERVICE	DESCRIPTION	AMOUNT
	Emergency Call for No Power to Police Department. (February 12th & 13th)	
	Found Bad 45 KVA Transformer in Electrical Closet.	
	Had New Transformer Delivered and Installed.	
	After Installation, found DPW had cut Primary Underground Conduit and Wires from Water Main Repair outside.	
Labor	Regular Time	1,425.00
Labor	Overtime	1,211.25
Material		3,400.00

BALANCE DUE

\$6,036.25

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

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ADRIENE PRICE

ED GAWLIK JR.

March 12, 2026

To The Honorable
Southgate City Council
Southgate, Michigan 48195

Re: Appointments to Boards/Commissions

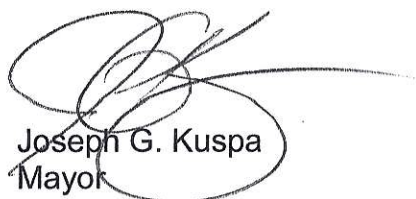
Ladies and Gentlemen:

Please be advised I have made the following appointments:

Water Board – for terms expiring April 2028:

Jason Robinson 15552 Harvest Lane

Sincerely,



Joseph G. Kuspa
Mayor

Cc: City Clerk

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President

CHRISTIAN GRAZIANI

KAREN E. GEORGE

PRISCILLA AYRES-REISS

PHILLIP J. RAUCH

ADRIENE PRICE

ED GAWLIK JR.

March 23, 2026

To The Honorable
Southgate City Council
Southgate, Michigan 48195

Re: Appointments to Boards/Commissions

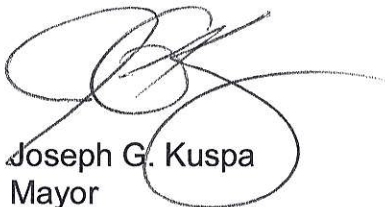
Ladies and Gentlemen:

Please be advised I have made the following appointments:

Parks & Recreation Commission – for terms expiring April 2028

Robert LeFief	16037 Poplar
Mark Picklo	13630 Mark St.
Huey Craig	12671 Agnes
Carol Gordos	12539 Fordline
Dave Pinkowski	16491 Silverado
Stephanie McNees	13492 Cunningham
Nicole Hales	13836 Longtin
Darlene Pomponio	12324 Bedford
Mitch Dobek	15475 Leroy

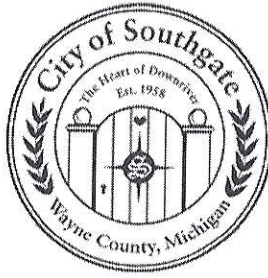
Sincerely,


Joseph G. Kuspa
Mayor

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President

CHRISTIAN GRAZIANI

KAREN E. GEORGE

PRISCILLA AYRES-REISS

PHILLIP J. RAUCH

ADRIENE PRICE

ED GAWLIK JR.

Memorandum

To: Honorable City Council Members

From: Dan Marsh, City Administrator

DM

Date: March 27, 2026

Re: First Reading of Rezoning of 15748 Fort Street

During a special meeting of the Southgate Planning Commission on March 16, a public hearing was held regarding the rezoning of 15748 Fort Street from C-1 Community Business to C-2 General Business. City Planners recommended the rezoning as it is compatible with surrounding land use, and the Master Plan. Notices went out to the surrounding addresses (residential and commercial addresses) as required, and the Commission received no comments opposing the rezoning from the public. Included in the agenda packet is the City Planner's analysis, meeting minutes, and the Planning Commission's resolution recommending the rezoning.

As this is the first reading, no action is required. Council may choose to waive the second reading considering the relatively minor zoning change and the consensus of the City Planners and Planning Commission to rezone the parcel.

If you have any questions please contact me.



Carlisle | Wortman
ASSOCIATES, INC.

117 NORTH FIRST STREET SUITE 70 ANN ARBOR, MI 48104 734.662.2200 734.662.1935 FAX

Date: January 23, 2026

REZONING ANALYSIS
City of Southgate

Applicant: Jennifer Krack
1062 Ridge Street
Columbus, OH 43215

Property Address: 15748 Fort Street
Southgate, MI 48195

Property I.D. #: 53-019-06-0013-301

Current Zoning: C-1, Community Business

Requested Zoning: C-2, General Business

Required Information: Provided below.

DESCRIPTION

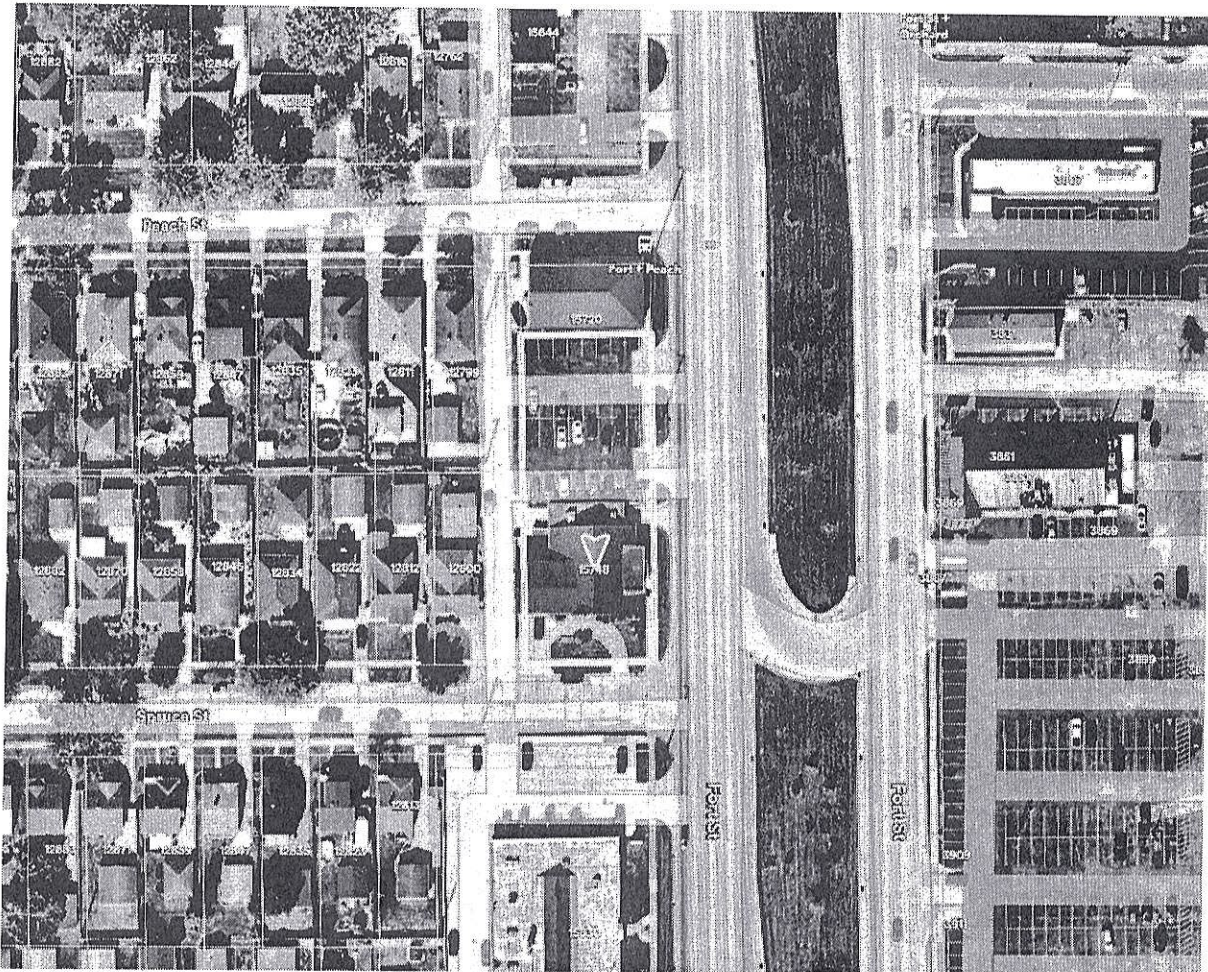
The City is in receipt of a rezoning application for the above-mentioned address. The nature of the request as stated in the application is to rezone the property from C-1, Community Business to C-2, General Business, to allow for a drive-through-only coffee shop. The existing use of the property for many years has been a funeral home.

The role of the Planning Commission in relation to the requested rezoning is to review the application based on the current Master Plan and the standards of rezoning outlined later in this report. A recommendation of approval or denial is then forwarded to City Council, who will make a final determination on the rezoning. When reviewing the rezoning application, the Planning Commission and City Council must consider all permitted and conditional uses allowed in the C-2 District, rather than what is proposed by the applicant.

If the City approves the rezoning, future applicants will then be required to submit a detailed site plan to the Building Department for review and approval of any future proposed uses. At that time, the City will review specific design requirements such as landscaping, lighting, circulation and building elevations.

Benjamin R. Carlisle, *President* John L. Enos, *Vice President*
Paul Montagno, *Principal* Megan Masson-Minock, *Principal* Laura Kreps, *Principal* Brent Strong, *Principal*
David Scurto, *Principal* Sally M. Elmiger, *Principal* Craig Strong, *Principal* Douglas J. Lewan, *Principal*
Richard K. Carlisle, *Past President/Senior Principal* R. Donald Wortman, *Past Principal*

Figure 1 – Aerial View of Property



Aerial Photo Date: October 2025

SURROUNDING ZONING AND LAND USE

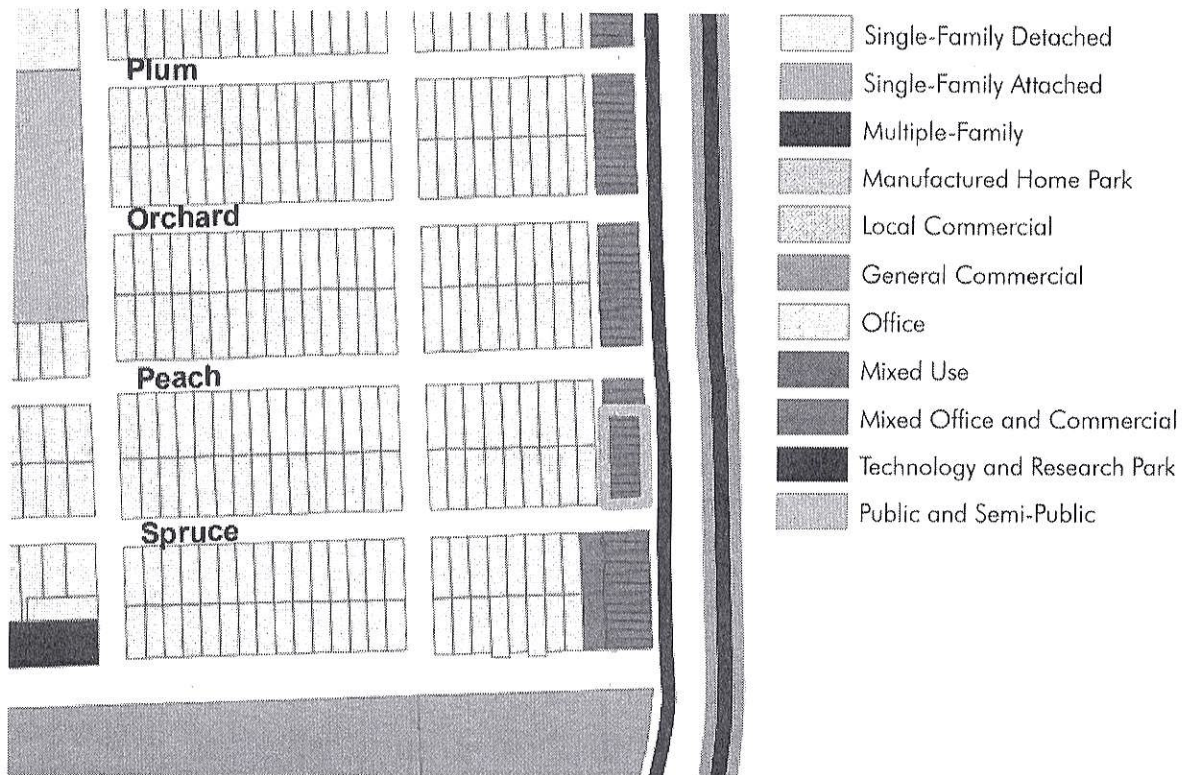
Neighboring zoning, land use, and current Master Plan designation are summarized in the following chart:

	Existing Land Use	Current Zoning	Future Land Use
Site	• Funeral Home	• C-1, Community Business	• Mixed Office/Commercial
North	• Offices	• C-1, Community Business	• Mixed Office/Commercial
East	• Commercial	• City of Wyandotte, Commercial	• Mixed Use
West	• Single Family Homes	• R-1B, One Family Residential	• Single-Family Detached
South	• Urgent Care	• C-1, Community Business	• Mixed Office/Commercial

MASTER PLAN CONSIDERATIONS

The Future Land Use Map of the Southgate Master Plan has designated the subject property for Mixed Office and Commercial. This land use category is found on properties that have frontage along Dix-Toledo, Northline, and Fort Street. The future land use category includes *“A combination of land use types that complement each other within a specific area. However, it is intended that the Mixed Office and Commercial category be occupied predominantly by office and commercial establishments.”*

Figure 2 – Future Land Use Map



As reported in the Master Plan, commercial development is an essential element of the City's economic base. Commercial establishments provide goods and services to consumers, promote economic stability, and generally enhance the quality of life for area residents. Several goals and objectives in the Master Plan encourage non-traditional economic development initiatives to encourage commercial development that provides a positive contribution to the local tax base. The Master Plan encourages the provision of reasonable opportunities for the establishment of commercial uses that meet the demonstrated market needs of City residents.

We are of the opinion that the proposed rezoning is in conformance with the future land use map and the proposed zoning district contains uses compatible Mixed Office and Commercial land use designation, and the economic development policies of the Master Plan.

DEVELOPMENT POTENTIAL

Listed below are the permitted and conditional land uses of the C-2 District that could potentially be built following the rezoning, if granted, that are not permitted under the current C-1 District:

- Retail outlets with principal sale of alcoholic beverages*
- Car washes (completely enclosed)
- Bus passenger stations
- Automotive outdoor sales/indoor showrooms (no trucks or heavy equipment)*/**
- Plumber, electrician, or similar establishments (no outdoor storage)
- Open front stores*/**
- Drive-in restaurants*
- Veterinary hospitals or clinics*
- Plant nurseries*
- Gas stations*
- Bowling alleys, indoor archery ranges, tennis courts, etc.*
- Automotive repair shops*
- Arcades*
- Fast food/drive-through restaurants*
- Theaters, assembly halls*/**
- Automotive driving schools*/**

*Conditional Use

**Unlikely due to parcel size

While the uses above may be listed as a permitted or conditional use in the C-2 District, the entire site area including the office building to the north (separate parcel) measures at just over half an acre (0.61 acres). As a result, some uses listed above may not be compatible with the site area. In addition, all the uses listed above would require site plan review and approval by the Planning Commission.

REZONING FINDINGS

The following criteria are used to determine the compatibility of a rezoning.

A. Whether the rezoning is consistent with the policies and uses proposed in the City of Southgate Master Plan.

CWA Comment: *The proposed rezoning is consistent with Goal 4 of the Master Plan, which calls for providing an opportunity for the establishment of commercial uses in appropriate areas that provide a positive contribution to the City's tax base, which the applicant should be prepared to elaborate further on. The Fort Street Corridor is mainly automotive-oriented, for which the C-2 District permits many automotive oriented uses as listed above.*

B. Whether all of the uses offered as part of the conditions to the rezoning, or if no specific uses are indicated, all of the uses allowed under the proposed zoning district would be compatible with other zones and uses in the surrounding area.

CWA Comment: Fort Street is a highly traveled, commercially oriented corridor shared between the City and the City of Wyandotte, which envisions the eastern side of Fort Street as Mixed Use, that looks to minimize parking impacts with neighborhood focused uses.

The character of the site and surrounding area are predominantly commercial, service, and retail uses along Fort Street with residential neighborhoods immediately adjacent. The proposed C-2 zoning district and its permitted and conditional uses would be compatible with the surrounding area.

- C. Whether any public services and facilities would be adversely impacted by a development or use allowed under the requested rezoning.

CWA Comment: All necessary public services, utilities, and facilities such as water and sewer currently serve the site, as the current use is a funeral home. Police and fire services review of any new site orientation will be required during site plan review.

- D. Compatibility of the site's physical, geological, hydrological, and other environmental features with the potential uses allowed in the proposed zoning district.

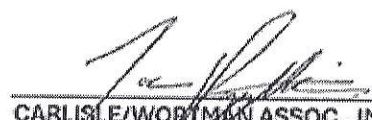
CWA Comment: The subject site is already developed, with no significant natural features present.

SUMMARY OF FINDINGS

After reviewing the City Master Plan, adjacent zoning districts, and the future land use map for the subject property, we recommend the Planning Commission forwards a recommendation of rezoning approval to City Council.

1. The rezoning is supported by the Master Plan and accomplishes general and specific economic development policies of the Master Plan. The applicant should be prepared to explain how the rezoning addresses local market needs and provides a positive contribution to the tax base.
2. The rezoning is consistent with the City's Future Land Use Map, as the Mixed Office and Commercial category calls for office and commercial establishments, which the C-2 Districts allows through its permitted and conditional land uses.
3. The uses contained in the C-2 District can be served by existing public services and utilities. Any future proposed water or sewer line improvements should be evaluated by the City Engineer and Department of Public Services (DPS).


CARLISLE/WORTMAN ASSOC., INC.
John L. Enos, AICP
Vice-President


CARLISLE/WORTMAN ASSOC., INC.
Joe Pezzotti
Community Planner

City of Southgate

Planning Commission Meeting

March 16, 2026

This Special Meeting of the Planning Commission was held in the Municipal Council Chambers, 14400 Dix-Toledo Highway, Southgate, Michigan on Monday, March 16, 2026 and called to order by Chairman James Yoos, at 7:00 p.m.

PRESENT: James Yoos, Andrew Moul, Leticia Wilson, Mark Nemeth, Linda Clark

ABSENT: Patricia Anderson, Jerry Orman, Eric Codrington, Chad Godbout (all excused)

ALSO PRESENT: City Planner Joe Pezzotti, City Administrator Dan Marsh, Building Official Tim Leach, City Attorney Amelia Zelenak, Council Member Priscilla Ayres-Reiss

Agenda:

Moved by Wilson, supported by Nemeth, to approve the Planning Commission Agenda removing item 4, Minutes. MOTION APPROVED UNANIMOUSLY.

Administrative Reports:

Michigan House Representative Rylee Linting stated she opposes the House Bills. A Resolution to oppose the House Bills being proposed will be put in place at the next City Council Meeting.

Public Hearings:

1. Rezoning Application, Jennifer Krack, 15748 Fort Street, Southgate, MI 48195, proposed rezoning the property from C-1, Community Business to C-2, General Business. P.C. 01-2026.

A PUBLIC HEARING WAS HELD FOR JENNIFER KRACK, 15748 FORT ST. SOUTHGATE, MI 48195, PROPOSED REZONING THE PROPERTY FROM C-1, COMMUNITY BUSINESS TO C-2, GENERAL BUSINESS.

Notices were sent out.

Moved by Nemeth, supported by Clark, to open the Public Hearing.

No public comments were received.

Moved by Nemeth, supported by Clark, to close the Public Hearing.

New Business:

1. Rezoning Application, Jennifer Krack, 15748 Fort Street, Southgate, MI 48195, proposed rezoning the property from C-1, Community Business to C-2, General Business. PC 01-2026.

The City is in receipt of a rezoning application for 15748 Fort Street. The nature of the request is to rezone the property from C-1, Community Business to C-2, General Business, to allow for a drive-through-only coffee shop.

After reviewing the City Master Plan, adjacent zoning districts, and the future land use map for the subject property, we recommend the Planning Commission forwards a recommendation of rezoning approval to City Council.

Moved by Clark, supported by Nemeth, to recommend City Council approve the request by Jennifer Krack, 15748 Fort Street, Southgate, MI 48195, proposed rezoning the property from C-1, Community Business to C-2, General Business, based on all standards of rezoning have been met. P.C. 01-2026. MOTION APPROVED UNANIMOUSLY.

Old Business:

None.

Adjournment:

Moved by Nemeth, supported by Clark, that this special meeting of the Planning Commission be adjourned at 7:12 p.m. MOTION APPROVED UNANIMOUSLY.

James Yoos
Chairman, Planning Commission
as

CITY OF SOUTHGATE

PLANNING COMMISSION RESOLUTION

At a special meeting of the Southgate Planning Commission called to order by James Yoos on March 16, 2026 at 7:00 p.m. the following resolution was offered:

Moved by Clark, supported by Nemeth, to recommend City Council approve the request by Jennifer Krack, 15748 Fort Street, Southgate, MI 48195, proposed rezoning the property from C-1, Community Business to C-2, General Business, based on all standards of rezoning have been met. P.C. 01-2026. MOTION APPROVED UNANIMOUSLY.

I, James Yoos, Chairperson of the Southgate Planning Commission, do hereby certify that the foregoing is a true, correct, and complete copy of a resolution adopted by the Southgate Planning Commission at a meeting held on March 16, 2026.

Chairperson

cc: Plan Consultant, City Administrator, Building Department, City Council, Clerk, File, Attorneys